



## CREE NATION CHILD & FAMILY CARING AGENCY JOB OPPORTUNITY

**POSITION:** Child & Family Services Worker/Intake Worker – TERM Position  
**OFFICE:** Lynn Lake Sub Office  
**LOCATION:** Thompson, Manitoba

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*Cree Nation Child & Family Caring Agency (CNCFCA) is responsible for administering and providing for the delivery of Child and Family Services. CNCFCA is dedicated to providing comprehensive CFS Services that are community-based and incorporate both protection and prevention services. Our agency will strive to maintain family unity.*

### **POSITION SUMMARY:**

Under the supervision of the Unit Supervisor(s), the Child & Family Services Worker/Intake Worker is responsible for providing and administering CFS Services in accordance with the Child & Family Services Act.

### **RESPONSIBILITIES:**

- Responsible for gathering information and assessing child and family functioning problems
- Responsible for the development of case plans for children and families within program guidelines and provide referrals, support, guidance and problem solving
- Responsible for all file documentation, referrals, ensuring services are applied
- Case Monitoring, Risk Assessment & Follow up
- Provides case management and support for children in care and families
- Receive & Assess Requests for Service
- On-Site Risk Assessment
- Determine & Implement Service
- Documentation, Practice & Relationship Building

### **QUALIFICATIONS:**

- Work experience in Child and Family Services with demonstrated knowledge of child development, family centered service, early intervention, family support and community-based services
- Bachelor of Social Work (BSW) or related undergraduate degree in Human Services (preferred)
- Ability to converse fluently in Cree (is an asset)
- Excellent assessment, intervention and writing skills
- Knowledge of the Child and Family Services Act and provincial standards
- Ability to use a variety of computer applications including CFSIS and FACTS

### **CONDITIONS OF EMPLOYMENT:**

- Must pass a criminal records check, child abuse and prior check
- Cannot be active on a protection case
- Maintain absolute confidentiality
- Varied amounts of travel required.
- **Overnight & regular travel is a requirement, working in the community of Lynn Lake two weeks of every month.**
- Must have a valid Manitoba driver's license
- Must be able to provide own vehicle for work
- Required to provide on-call services on a rotating basis
- Other duties related to the position may be assigned

**Deadline: May 8, 2026 @ 4:00 pm**

**SUBMIT COVER LETTER & RESUME ALONG WITH THREE (3) REFERENCES MARKED  
“PERSONAL & CONFIDENTIAL” TO:**

Human Resource Manager  
Cree Nation Child & Family Caring Agency  
Box 10130  
Opaskwayak, MB R0B 2J0  
Fax: 204-623-3847  
Email: [hr@creenation.ca](mailto:hr@creenation.ca)

*We thank all who apply and advise that only those selected for further consideration will be contacted.*

**“Please visit our website at <https://creenation.ca>”**